

Meeting 4 agenda: Let's make it happen

1. Announce the meeting time

The meeting will be ____ minutes. (Set the timer.)

2. Check-in round

Show with your face: how are you doing today?

3. Read introduction

Today, we're going to decide which activities to start with and what to spend money on.

4. Activity nominations round

(Read list of activity ideas from last time.)

Which one of these ideas are you most excited to try, and why?

5. Check for consent

(Propose the idea with the best reasons for consent.)

Are you OK with trying this out? Thumbs up/down/sideways.

(Repeat process as time allows. Save leftover ideas for next time.)

6. Spending nominations round

We have \$____ to spend together. We want to spend the money in a way that everyone is OK with.

(Read list of items and how much each would cost.)

Which one of these ideas are you most excited to buy, and why?

7. Check for consent

(Propose the idea with the best reasons for consent.)

Are you OK with purchasing this? Thumbs up/down/sideways.

(Subtract the cost of the item from the total budget. If they want to spend more of the budget, repeat.)

8. Closing round

How did today's meeting go?

